



## NATURAL AREAS CONSERVANCY DEPUTY DIRECTOR

### ORGANIZATIONAL OVERVIEW

The Natural Areas Conservancy (NAC) is a non-profit organization that was founded in 2012 to advance the restoration and conservation of natural areas for a resilient and healthy New York City. Working in partnership with the New York City Department of Parks and Recreation (NYC Parks), we seek to ensure the high-quality management of NYC's 20,000 acres of forests and wetlands. Driving the NAC's work is the recognition that natural areas are increasingly vital to sustaining air quality, improving public health, providing New Yorkers with access to nature, and strengthening our communities. Our work includes conducting scientific research, restoring natural habitats, developing tools to inform data-driven management, and increasing awareness and opportunities for the public to experience NYC's abundant nature. More information about our work is at [naturalareasnyc.org](http://naturalareasnyc.org).

### POSITION OVERVIEW

The Deputy Director will provide strategic, technical and scientific leadership and support for the NAC's conservation efforts. The Deputy Director will be responsible for shaping and implementing strategies and projects, strengthening partnerships, and supervising a team of highly motivated staff. This is a new role, reporting to the Executive Director.

- Provide leadership and vision for the NAC's work including data-driven natural areas management, research internship program, and forest and wetland restoration on city and federal parkland.
- Develop and sustain partnerships with non-profit, academic and government partners. Facilitate technical support for partner organizations engaged the management of natural areas.
- Supervise, and as needed hire, program staff. Develop and manage work plans within project budgets.
- Develop metrics for success for programs and staff performance.
- Increase promotion and scope of NAC and urban conservation.
- Serve as member of NAC executive team. Contribute to the alignment of programmatic, fundraising and communications efforts.

### MAJOR RESPONSIBILITIES

- Advance existing high-level initiatives including implementation of the NAC's Forest Management Framework for NYC, CUNY research internship program and Nature Goals 2050.
- Lead the NAC's work in the development of a citywide trails program, and development of a Wetland Management Framework for NYC.
- In collaboration with the NAC executive team, identify and implement new programmatic opportunities.
- Manage projects and staff, including supervising research and monitoring, GIS/Data management and natural area and park improvement programs.
- Develop and implement performance metrics framework.
- Develop internal and external communication documents and reports.
- Work closely with NYC Parks' division of Natural Resources on land management, monitoring, and applied research programs.
- Manage and oversee project budgets, procurement, administrative reporting, data management and performance evaluation.



## **PREFERRED SKILLS/QUALIFICATIONS**

- Experience in staff and program management.
- Seven or more years' experience in a scientific field related to natural areas management, conservation, restoration ecology, conservation biology, water resource management, botany or landscape ecology, etc.
- Knowledge of current trends and practices in urban ecology.
- Prior experience working in an urban area preferred.
- Professional experience in managing projects.
- Proven track record of goals-based accomplishments.
- Experience communicating technical information for a diverse audience.
- Bachelors' degree is required; Master's degree is preferred.
- Excellent writing, communications, management, administrative, and interpersonal skills.
- Excellent computer skills including Excel and PowerPoint. Familiarity with GIS, SQL management a plus.
- Experience networking and developing partnerships (staff, academic, community, government).
- Knowledge of organizational development.
- The ideal candidate should enjoy working at a young and growing organization, where there are opportunities to contribute to both culture and content.
- Valid New York State driver license.
- Ability to work occasional nights and weekends.

## **COMPENSATION/BENEFITS**

The Natural Areas Conservancy offers competitive compensation and benefits.

**To apply, please submit a cover letter and resume with the position title to:**

[jobs@naturalareasnyc.org](mailto:jobs@naturalareasnyc.org)