



NATURAL AREAS CONSERVANCY Citywide Trail Projects Coordinator

ORGANIZATIONAL OVERVIEW

The Natural Areas Conservancy was founded in 2012 to advance the restoration and conservation of natural areas for a resilient and healthy New York City. We participate in a public-private partnership with the NYC Department of Parks & Recreation (NYC Parks) to enable high-quality management of the City's 10,000 acres of forests and wetlands. A key focus of our work is increasing awareness opportunities for the general public to experience NYC's abundant nature and diverse ecology. As a relatively new organization, we are on a strong growth trajectory to engage more New Yorkers through volunteerism, recreation, and programming. More information about our work is at naturalareasnyc.org.

POSITION OVERVIEW

NYC Parks has mapped over 325 miles of trails in natural areas parkland. These hiking trails provide a means for New Yorkers to connect to nature in their public parks, but the majority of these trails are unmarked and difficult to navigate. Some trails are in need of rehabilitation to mitigate erosion. In other places networks of social trails (called desire lines) are promoting damage to natural resources and should be closed to restore healthy forest. Working in close partnership with Natural Areas Conservancy partners, the citywide trails coordinator will identify priority projects, design trail systems, plan and implement trail improvement projects, and facilitate volunteer engagement.

MAJOR RESPONSIBILITIES

- Collaborate with natural resource management and maintenance staff from NYC Parks to design trails that encourage community use and protect sensitive natural resources.
- Prioritize and implement trail projects in parkland throughout New York City through a combination of improvements and closures to existing unofficial trail networks.
- Maintain an accurate database of trail networks and features, and make maps for internal and external audiences as needed. Document all new and ongoing projects.
- Grow and manage a portfolio of trail design, construction, and maintenance efforts by leveraging existing resources and partnerships to advance specific on-the-ground improvements.
- Perform outreach and develop partnerships and organize opportunities for local and regional groups, and the general public to ensure volunteer support for trail projects and foster stewardship of trail systems.
- Train and supervise one-time and long-term volunteers.
- Supervise the trail building efforts of short-term seasonal field crews.

PREFERRED SKILLS/QUALIFICATIONS

- Bachelors' degree is required, preferably in environmental science or outdoor recreation
- Natural resource management, including trail standards, design, and construction
- Volunteer training and engagement
- Partnership development
- Demonstrated ability to manage multiple projects and liaise with a wide range of stakeholders



- Experience with ArcGIS and handheld GPS
- Willingness to work occasional evenings and weekends.
- Valid New York State driver license.

To apply, please submit a cover letter and resume to: jobs@naturalareasnyc.org and note the job title in the subject line.